

Union County Board of Developmental Disabilities
Regular Board Meeting
June 20, 2016

The Union County Board of Developmental Disabilities held its regular board meeting Monday, June 20, 2016 in the Eugene M. Amrine Room of the Harold Lewis Center, 1280 Charles Lane, Marysville, Ohio. The meeting was called to order by President Mr. Bruce Davis at 4:01 p.m. Board members present including Mr. Davis were Mr. Steve Streng, Mrs. Teri Lemaster, Mrs. Michelle Cook, Mr. Doug Ropp, and Mr. Brian Ravencraft. Staff members present were Ms. Kara Brown, Ms. Carol Scheiderer, Ms. Laura Michalak, Ms. Sue LaMendola, Ms. Sarah Seeberg, and Mr. Mike Heifner. Others in attendance were Cody Booher, and René Deniston from World of Wonder (WOW).

Mr. Steve Streng motioned to approve the minutes of the regular board meeting on May 16, 2016. Mr. Doug Ropp second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mr. Doug Ropp motioned to approve the expenditures for May 2016. Mr. Brian Ravencraft second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Personnel Actions: None

Department and superintendent reports were reviewed. Mike Heifner, Employment Services Director shared information on the current year's Project SUCCESS program. Project Success is a program designed to prepare high school aged participants for the work force and collaborates with businesses in Union County and the Columbus area. Union County elected officials have embraced this project and are developing a great culture for area students. No action taken.

Old Business:

Superintendent Brown provided an update on the pending purchase of the apartment building. The inspection found a few issues, which resulted in a reduction of the purchase price by \$15,000. The closing is expected to be completed by June 30. No action taken.

New Business

Mr. Brian Ravencraft motioned to hereby approve the recommendation by the Ethics Council. Mr. Doug Ropp second. *Discussion: Followed the rules and no bias to the request was shown.* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned to approve the Mission and Vision of the Union County Board of Developmental Disabilities as presented. Mr. Doug Ropp second. *Discussion: The revised mission statement is a result of our strategic planning, with minor changes and is more person driven. The Vision statement changed to incorporate, "an equal opportunity to be a part of the community".* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mr. Steve Streng motioned to hereby approve the 2016 Harold Lewis Center Emergency Operations Plan. Mrs. Teri Lemaster second. *Discussion: Contacted by the Ohio Dept. of Education, notifying us of a new law requiring additional information be included in the plan. The new plan is very comprehensive. It was created with the help of Homeland Security and local personnel.* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned to hereby approve the renewal of Liability, Violence, Fleet and Property Insurance Policy through the Ohio School Plan in the amount of \$16,705. Mr. Steve Streng second. *Discussion: A slight increase in the premium of 1.3% from last year is due to the increase in property values of \$1,483,011.* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned to hereby approve the rescinding of Policies 2.22 - 2.22.41, 2.23 - 2.26, HIPAA and approve amended L -1, Locally Funded Services. Mr. Brian Ravencraft second. *Discussion: This is the last of the clean-up of the old policies regarding payer of last resort. The language is contained in current policy.* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

The board was apprised of the recent HIPAA Risk assessment that was completed, where a few items were identified that need to be addressed. It was reported that this will be an on-going project. No action taken.

Superintendent Brown provided the board with information on the Attorney General's opinion about email and Sunshine Law. The new law prohibits any private prearranged discussion of public business by electronic discussions among a majority of board members and should avoid the "reply-to-all" button if a majority of the counterparts are on the same email chain. No action taken.

Mrs. Teri Lemaster motioned to hereby enter Executive Session at 4:48pm for the purpose as outlined in ORC Section 121.22 (G)(1)...compensation of a public employee and (G)(2)...to consider the purchase of property. Mr. Doug Ropp second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, yes; Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes. *Brian Ravencraft left the meeting at 5:13pm and returned to the meeting at 6:12pm, prior to the following resolution.*

Mr. Steve Streng motioned to hereby exit Executive Session at 6:13 pm. Mrs. Teri Lemaster second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mr. Steve Streng motioned to hereby approve a 3% raise to staff for the 2016-17 program year. Mr. Brian Ravencraft second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned to hereby approve the 2016 Performance Appraisal of the Superintendent as presented. Mrs. Michelle Cook second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mr. Steve Streng motioned to hereby approve the addendum to the employment contract of the Superintendent as presented. Mrs. Michelle Cook second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned to hereby approve the appointments of Doug Ropp, Teri Lemaster and Bruce Davis as members of the special committee to study, investigate and make recommendations to the full board on the space currently occupied by World of Wonders. Mrs. Michelle Cook second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, abstained; and Mr. Bruce Davis, yes.

Mrs. Teri Lemaster motioned in response to current and projected growth of services and supports for people with developmental disabilities in Union County, hereby authorizes the superintendent to notify World of Wonders Childcare, in accordance with The Agreement effective on June 1, 1995, Section XIII, *Termination of the Agreement*, and amended on January 11, 1999 between the Union County Commissioners, UCBDD and Children Incorporated (DBA World of Wonders), of UCBDD's intent to terminate the agreement effective June 30, 2017. Mrs. Michelle Cook second. *Discussion: Board discussed need for a resolution to implement Section XIII of the Agreement. Board members requested the Commissioners be asked to sign the notice also as they are part of the agreement.* Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left at 5:40pm); Mr. Brian Ravencraft, abstained; and Mr. Bruce Davis, yes.

Mr. Steve Streng motioned to adjourn the meeting at 6:30 pm. Mrs. Teri Lemaster second. Roll Call: Mr. Steve Streng, yes; Mrs. Teri Lemaster, yes; Mrs. Michelle Cook, yes; Ms. Jenny Brill, excused; Mr. Doug Ropp, excused (left @ 5:40pm); Mr. Brian Ravencraft, yes; and Mr. Bruce Davis, yes.

The next Board Meeting will be held on Monday, August 15, 2016 at 4:00 p.m. at the Support Services Meeting Room, 16900 Square Drive, Marysville, Ohio 43040.

Respectfully Submitted,

Doug Ropp
Recording Secretary