

Union County Board of Developmental Disabilities
Regular Board Meeting
January 14, 2019

The Union County Board of Developmental Disabilities held its organizational board meeting Monday, January 14, 2019 in the Eugene M. Amrine Room of the Harold Lewis Center, 1280 Charles Lane, Marysville, Ohio. The meeting was called to order by President Mr. Brian Ravencraft at 4:18 p.m. Board members present including Mr. Ravencraft were Mr. Bruce Davis, Ms. Jenny Brill, Ms. Kim Zacharias, Mr. Doug Ropp, and Mr. Steve Streng. Staff members present were Ms. Kara Brown, Ms. Carol Scheiderer, Ms. Cayla Warnock, Ms. Sarah Seeberg, Ms. Cherie Knight, Ms. Sue LaMendola, Mr. Nick Bowsher, Ms. Laura Michalak, Ms. Amanda Kerns, Ms. Mandi Mayse, Ms. Kelsey Gugel and Ms Chelsea Wimer. Others in attendance were Union County Commissioner, Honorable Steve Stolte.

Union County Commissioner Steve Stolte swore in Ms. Kim Zacharias and Ms. Jenny Brill for their re-appointments to the board. Supt. Kara Brown swore in new board member Mr. Scott Anspach. Mr. Anspach was appointed to his post by Probate and Juvenile Court Judge Charlotte Coleman Eufinger and fills the unexpired term of Mrs. Teri Lemaster.

Supt. Kara Brown presented retiring board member, Bruce Davis, with a plaque to be placed beside a tree that will be planted in the spring honoring his 18 years of service to the board.

Mr. Steve Streng motioned to elect Mr. Brian Ravencraft as the President of the Board, Mr. Steve Streng as Vice-President of the Board and Mr. Doug Ropp as the Recording Secretary of the Board for 2019. Ms. Kim Zacharias second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Ms. Jenny Brill motioned to establish the third Monday of each month at 4:15 p.m. as the date and time of the regularly scheduled Board meetings for 2019. Further, because Presidents' Day in February falls on the 3rd Monday of the month, the regularly scheduled board meeting for February will be February 20th. Additionally, there will be no regular board meetings scheduled in April, July, September or December. Mr. Doug Ropp second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Appointments of committees by the President for 2019 are as follows: *Ethics Council* – Mr. Doug Ropp, Ms. Jenny Brill and Ms. Kim Zacharias; *Joint Committee with UCO Industries* –Mr. Steve Streng, Mr. Brian Ravencraft and Mr. Doug Ropp. Other committees will be assigned as needed.

Board President, Mr. Brian Ravencraft read the following statement; *This ends the organizational meeting of the Board and without undue delay the Board will begin its regularly scheduled meeting of the Board.*

Ms. Kim Zacharias motioned to approve the minutes of the regular board meeting on November 19, 2018 and minutes of December 12, 2018 special board meeting. Mr. Steve Streng second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Doug Ropp motioned to approve the November and December 2018 Financial Statements and Expenses. Ms. Jenny Brill second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Personnel Actions – The board was informed of new hires; Todd Class, Maintenance Tech – effective 12/3/18; Chelsea Wimer, Preschool Instructor – effective 1/7/19; Daunitta Oates, Document/ Program Support Clerk – effective 1/7/19 and Liz Vamos, Document Imaging Clerk – effective 1/7/19.

Department reports were presented. No action taken.

Old Business: None

New Business:

Supt. Brown informed the board of the updated OACB membership dues schedule. *Discussion: Annual membership dues will be calculated as follows: member boards shall be divided into eleven categories based on their 3-year average enrollment; member boards within a category shall pay the same membership dues base fee amount; fee amounts for each category may be increase by not more than 3% annually and any fee increase of more than 3% must be adopted by Resolution with a simple majority vote of the official Delegates.* No action taken.

Mr. Doug Ropp motioned to hereby approve the 2019 advocacy consultant contract with Jordan Bowen as attached pending approval as to form by the Prosecutor's Office. Mr. Steve Streng second. *Discussion: Jordan has supported individuals by participating in ISP planning meetings, and identifying outcomes. He meets with individuals one-on-one to empower and encourage them to advocate for themselves. No changes to the contract.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to approve \$2,900,000 for the 2019 payment of the non-federal share of Medicaid expenditures (waiver services) as required by Ohio Revised Code 5126.059 and 5126.0510. This payment represents an ongoing financial commitment by the UCBDD. Ms. Kim Zacharias second. *Discussion: This is the amount for Medicaid match for services approved through Medicaid Waivers. UCBDD is required to approve this amount for this match at the beginning of each year.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Ms. Jenny Brill motioned to hereby approve the Union County Master Housing Contract with Residential Supports and Services, Inc. as attached pending approval as to form by the Prosecutor's Office. Ms. Kim Zacharias second. *Discussion: RSSI will manage permanent, affordable residential homes for persons with developmental disabilities who live in Union County.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Ms. Kim Zacharias motioned to hereby authorize the superintendent to enter into the contract with Marysville Exempted Village Schools for school psychological services as attached pending approval as to form by the Prosecutor's office. Mr. Doug Ropp second. *Discussion: Contract remains the same as last year and will be able to use part of grant money to help pay for this position.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Ms. Jenny Brill motioned to approve one (1) additional Speech Therapy position to address an increase in demand for services by eligible Union County children. Mr. Steve Streng second. *Discussion: Currently have 118 children eligible for specialized services, 83% of them receive speech therapy. Plan to use grant money to help support this position.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Doug Ropp motioned to hereby approve the Addendum to the Shared Agreement as attached pending approval as to form by the Union County Prosecutor. Ms. Kim Zacharias second. *Discussion: This addendum is to the Shared Agreement between Union and Hardin Counties. The addendum reflects the recently shared position of business manager with Hardin County and outlines the expectation for how the expenses will be shared.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Ms. Kim Zacharias motioned to hereby approve the rescinding and the amendment of the following policy: Major Unusual Incidents (MUI) / Unusual Incidents (UI) - MUI-1. Ms. Jenny Brill second. *Discussion: Policies presented for review/approval; New MUI rule includes several revisions to the previous rule and updated definitions.* Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

The board discussed several options to meet their obligation for the upcoming year's board training. Board members discussed interest: in having a shared board training again with the Hardin County Board of DD; Qualify Regulations, Services that are available to individuals served by UCBDD, Value in EI services, Funding for Services, 101 – County Board Members, and invite new DODD Director Jeff Davis to speak. Plan is to be approved at the February board meeting. No action was taken.

Ms. Kim Zacharias motioned to hereby enter Executive Session at 5:48pm for the purpose as outlined in ORC Section 121.22 (G)(1)...compensation of a public employee. Mr. Steve Streng second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby exit Executive Session at 6:00pm. Ms. Kim Zacharias second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby approve the Superintendent contract with Kara Brown pending approval as to form by the Prosecutor's Office. Ms. Kim Zacharias second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

Mr. Doug Ropp motioned to adjourn the meeting at 6:08 pm. Ms. Kim Zacharias second. Roll Call: Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Scott Anspach, yes; Mr. Doug Ropp, yes; Mr. Steve Streng, yes and Mr. Brian Ravencraft, yes.

The next Board Meeting will be held on Wednesday, February 20, 2019 at 4:15 p.m. in the Eugene M. Amrine Room of the Harold Lewis Center, 1280 Charles Lane, Marysville, Ohio.

Respectfully Submitted,

Doug Ropp
Recording Secretary