

Union County Board of Developmental Disabilities  
Regular Board Meeting  
August 21, 2017

The Union County Board of Developmental Disabilities held its regular board meeting Monday, August 21, 2017 in the Support Services Conference Room, 16900 Square Drive, Marysville, Ohio. The meeting was called to order by President Mr. Brian Ravencraft at 4:16 p.m. Board members present including Mr. Ravencraft were Mrs. Teri Lemaster, Mr. Bruce Davis, Ms. Jenny Brill, Mr. Doug Ropp and Mr. Steve Streng. Staff members present were Ms. Kara Brown, Ms. Sarah Seeberg, Ms. Carol Scheiderer, Ms. Sue LaMendola, Mr. Nick Bowsher, Ms. Laura Michalak, Ms. Cherie Hayes, Ms. Arlene Porter and Pam Walters. Others present were Commissioner Gary Lee, Thayne Gray - Prosecutor Attorney and Sue Darby - YMCA

Mr. Steve Streng motioned to approve the minutes of the regular board meeting on June 19, 2017. Mr. Bruce Davis second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, tardy (arrived @ 5:03pm); Ms. Kim Zacharias, excused; Mr. Doug Ropp, tardy (arrived @ 4:25pm); Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mrs. Teri Lemaster motioned to approve the monthly expenditures for June and July, 2017. Mr. Steve Streng second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, tardy (arrived @ 5:03pm); Ms. Kim Zacharias, excused; Mr. Doug Ropp, tardy (arrived @ 4:25pm); Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Personnel Actions - The board was informed of new hires; Stephanie Brickner, Preschool Coordinator, Katie McMahon and Lisa Muller, HLC Teachers; Lauren Jeffries, HLC Speech Therapist.

Department reports were presented. Sarah Seeberg and Pam Walters provide an update on the breakdown of Waiver costs, which included information on the annual percentage increase of Waiver costs over the past 6 years. The focus is on providing for individual needs based on data and documentation. This also means services and looking at creative ways to meet the needs for people. No action taken.

Old Business: Board members were reminded of DoDD's required annual on-line training and the two-hour board in-service planned for October 4, 2017 that will be shared with Hardin County Board of DD. No action taken.

New Business:

Mr. Steve Streng motioned to hereby approve the rescinding and the amendment of the following policies: Adult Services Employment First AS-3; Early Intervention EI-1; HIPAA Regulations HC-1 through HC-37; Locally Funded Services L-1; Nursing N-1 through N-3; Preadmission Screening & Resident Review PASRR-1; Personnel P-1 through P-9; and Pre-School PS-1. *Correction: P-6 (A) (d) removed "and" and replaced with "or".* Mr. Bruce Davis second. *Discussion: Policies presented for review/approval with policies containing changes highlighted and all remaining policies having no substantive changes can be viewed on our website (Policies*

- *Quick Links on left on Home Page*). Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, abstained; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Bruce Davis motioned to hereby appoint Steve Streng as Delegate and Brian Ravencraft as alternate to the 2017 OACB Annual Delegate Assembly. Mr. Doug Ropp second. *Discussion: The Delegate Assembly will be held Wednesday November 29, 2017 at 6:00pm during the OACB 34<sup>rd</sup> Annual Convention.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Doug Ropp motioned to hereby approve the recommendation by the Ethics Council. Mrs. Teri Lemaster second. *Discussion: Followed the rules and no bias to the request was shown.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby approve one (1) additional position of Preschool Coordinator to address an increase in demand for services by eligible Union County children at The Harold Lewis Center. Mr. Doug Ropp second. *Discussion: Additional position is needed due to the continued growth at the Harold Lewis Center. When the original position was created there were four classrooms and four teachers. Today there are 9 classrooms, 10 teachers, three therapists, and about 20 classroom assistants supervised by this position.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby authorize the superintendent to enter into the contract with Marysville Exempted Village Schools for school psychological services as attached pending approval as to form by the Prosecutor's office. Mr. Bruce Davis second. *Discussion: Contract remains the same as last year.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mrs. Teri Lemaster motioned hereby approves the following transfers of funds: Transfer \$15,000.00 from 352-4 DD Equipment to 352-5-4 DD Travel. *Discussion: Need to move money around to meet the needs due to growth and other issues.* Mr. Doug Ropp second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mrs. Teri Lemaster motioned to hereby enter Executive Session at 5:40 pm for the purpose as outlined in ORC Section 121.22(G)(3)...for the purpose of discussing pending or imminent litigation. Mr. Bruce Davis second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Doug Ropp motioned to hereby exit Executive Session at 6:52 pm. Mr. Steve Streng second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

No decision/action coming out of executive session.

Mr. Doug Ropp motioned to hereby adjourn the meeting at 6:54 pm. Mr. Bruce Davis second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, excused; Mr. Doug Ropp, yes; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

The next Board Meeting will be held on Monday, October 16, 2017 at 4:15 p.m. at the Support Services Conference Room, 16900 Square Drive, Marysville Ohio 43040.

Respectfully Submitted,

Doug Ropp, Recording Secretary