

Union County Board of Developmental Disabilities  
Regular Board Meeting  
November 20, 2017

The Union County Board of Developmental Disabilities held its regular board meeting Monday, November 20, 2017 in the Support Services Conference Room, 16900 Square Drive, Marysville, Ohio. The meeting was called to order by President Mr. Brian Ravencraft at 4:18 p.m. Board members present including Mr. Ravencraft were Mrs. Teri Lemaster, Mr. Bruce Davis, Ms. Jenny Brill, Ms. Kim Zacharias, and Mr. Steve Streng. Staff members present were Ms. Kara Brown, Ms. Sarah Seeberg, Ms. Cheryl Gugel, Ms. Laura Michalak, Ms. Cherie Hayes, Ms. Arlene Porter, and Mr. Nick Bowsher. Others present were Thayne Gray - Prosecutor Attorney and Dave Amerine – U-CO Industries, CEO.

Mr. Bruce Davis motioned to approve the minutes of the regular board meeting on October 16, 2017. Mr. Steve Streng second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, tardy (arrived @ 4:20pm); Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to approve the monthly expenditures for October, 2017. Ms. Jenny Brill second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Personnel Actions - The board was informed of new hires; Mark Watson and Kristen Decker, Service Consultants and the retirement of Ilene Micha effective 12/31/17.

Department reports were presented. No action taken.

Old Business:

Mr. Bruce Davis motioned to approve the 2018 Budget as presented. Mrs. Teri Lemaster second. *Discussion: The board was provided with detailed information on differences in the draft budget presented at the October meeting vs. final budget.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

New Business:

Dave Amerine, U-CO Industries, CEO provided an update on the work and contracts they currently have. He also mentioned that U-CO is providing an incentive to any employee who establishes a STABLE account. No action was taken.

Mrs. Teri Lemaster motioned to hereby approve the rescinding and the amendment of the following policies: Facilities F-1 thru F-4 and S-1; Transportation TR-1 thru TR-4; Complaint/Due Process C-1. Ms. Kim Zacharias second. *Discussion: Policies presented for review/approval with only formatting changes or no substantive changes.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby approve the lease agreement with the UCO Industries, Inc. Board of Trustees as attached, pending approval as to form by the Prosecutor's Office. Ms. Jenny Brill second. *Discussion: The lease is for one year as UCO wants to investigate their current and future building needs. The per-square foot rate is very reasonable and only a slight increase over the rate in 2007.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Bruce Davis motioned to approve the 2018 Health, Dental and Vision Insurance rates as presented. Mrs. Teri Lemaster second. *Discussion: Staff completed necessary paperwork to allow us to submit digital quoting to four insurance companies. Final results; Medical Mutual 0% increase, Dental 2.6% increase and no increase for Vision due to a 2-year contract.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to approve the 2018 advocacy consultant contract with Jordan Bowen as attached pending approval as to form by the Prosecutor's Office. *Discussion: Jordan has supported individuals by participating in ISP planning meetings, and identifying outcomes. No changes to the contract.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to approve the attached contract with Primary Solutions pending approval as to form by the Prosecutor's Office. Mr. Bruce Davis second. *Discussion: They review case notes and provide services for the accurate billing of our Medicaid Services to the State of Ohio.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby approve the Agreement for Shared Services of Superintendent pending approval as to form by the Prosecutor's Office. Ms. Jenny Brill second. *Discussion: Each county will maintain their own personnel and programs and continue to operate as separate entities. The retirement of the Business Manager in 2018, presents an opportunity for a shared position, which is a savings for both counties. The Superintendent's salary is a split cost, which is also savings for both counties.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mrs. Teri Lemaster motioned to hereby establish the 2018 Organizational Meeting of the Union County Board of Developmental Disabilities for Monday, January 22, 2018 at 4:15 PM. Ms. Kim Zacharias second. *Discussion: The decision to move the meeting back a week was because a holiday falls on the 3<sup>rd</sup> Monday in January.* Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mrs. Teri Lemaster motioned to hereby enter Executive Session at 5:45 pm for the purpose as outlined in ORC Section 121.22 (G)(1)... compensation of a public employee and for the purpose as outlined in ORC Section 121.22 (G)(3)...for the purpose of discussing pending or imminent litigation. Mr. Bruce Davis second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby exit Executive Session at 6:53 pm. Mr. Bruce Davis second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby enter the Settlement Agreement with Board of County Commissioners, Union County, Ohio and World of Wonders Childcare and authorizes Brian Ravencraft, Board President and Kara Brown, Superintendent to sign the agreement. Mr. Bruce Davis second. *Discussion: Board confirmed availability of one classroom Jan. 1, 2018 with additional three classrooms July 1, 2018 and vacate remaining space September 1, 2020. Full release of all claims and non-disparagement clause. Payments: \$20,000 14 days after signed by all and Quitclaim Deed signed and due at signing of agreement; \$396,500 when World of Wonders Childcare (WOW) provides document they have entered into contract for renovations of Phase 2 and \$50,000 once WOW has vacated.* Roll Call: Mrs. Teri Lemaster, no; Mr. Bruce Davis, yes; Ms. Jenny Brill, yes; Ms. Kim Zacharias, no; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Mr. Steve Streng motioned to hereby approve the 2016-17 Performance Evaluation of Superintendent and a one-time payment of 2% of the annual salary of the Superintendent in lieu of a salary increase for the current employment contract year as attached pending approval as to form by the Prosecutor's Office. Mrs. Teri Lemaster second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, excused (left @ 7:01pm); Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

Ms. Kim Zacharias motioned to hereby adjourn the meeting at 7:27 pm. Mr. Steve Streng second. Roll Call: Mrs. Teri Lemaster, yes; Mr. Bruce Davis, excused (left @ 7:01pm); Ms. Jenny Brill, yes; Ms. Kim Zacharias, yes; Mr. Doug Ropp, excused; Mr. Steve Streng, yes; and Mr. Brian Ravencraft, yes.

The next Board Meeting will be the Organizational meeting held on Monday, January 22, 2018 at 4:15 p.m. at the Support Services Meeting Room, 16900 Square Drive, Marysville, Ohio 43040.

Respectfully Submitted,

Doug Ropp, Recording Secretary